

GIRL SCOUTS OF MONTEREY BAY

PROPOSED SERVICE UNIT BUDGET

October, 20__ - September 20__

Due to Membership Development Director by September, 30.
Please complete in DUPLICATE.

Service Unit # _____

Service Unit Manager _____ Phone# _____

Projected General Service Fund Balance September 30 (current year)

1. General Funds	\$ _____
2. Designated Funds <i>(example: disbanded troop funds to be held for troops, etc.)</i>	\$ _____
TOTAL	\$ _____

Proposed Expenses

Office Supplies*	\$ _____
Program Supplies	\$ _____
Telephone	\$ _____
Postage*	\$ _____
Facility Rental	\$ _____
Equipment <i>(rent/purchase)</i>	\$ _____
Printing*	\$ _____
Insurance	\$ _____
Food	\$ _____
Travel	\$ _____
Recognition/Awards	\$ _____
Finance Assistance <i>(troops, individuals)</i>	\$ _____
Miscellaneous	\$ _____
Total EXPENSES	\$ _____

Proposed Source of Income/Revenue

Balance from year end	\$ _____
General Fund	\$ _____
Designated Funds	\$ _____
Program/Event Fees	\$ _____
Contributions	\$ _____
Fund Raising/Special Events	\$ _____
Total INCOME	\$ _____

Gifts-In-Kind (list)

*Office supplies, postage and printing can be provided at the Council Service Center for Service Unit activities. If access to services is limited, some funding support can be made directly to the Service Unit.

Note: Financial assistance to troops and individuals through camperships is available through the Service Center. Contact your Membership Director for more information.

_____ Date _____
(Service Unit Manager Signature)

(Following approval, a copy will be returned to Service Unit)

Reviewed by: _____ Date _____
(Membership Director)

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